



Call for Proposals

Vancouver Civic Theatres ANNEX Theatre Residency Program 2018-2019

Issued by: Vancouver Civic Theatres, City of Vancouver

Issue Date: October 16, 2017

Timeline:

Date	Event
November 5, 2017	Call for ANNEX residency announced
December 4, 2017	Application deadline
December 13, 2017	Jury sessions
January 14, 2018	Successful artists notified

ANNEX Theatre Residency 2018/2019
September 3 - 23, 2018
November 19 - December 9, 2018
April 1 - 21, 2019
May 20 - June 7, 2019
July 8 - 28, 2019

ANNEX Theatre Residency 2019/2020
September 3 - 22, 2019
November 18 - December 8, 2019
February 24 - March 15, 2020
April 13 - May 3, 2020
July 6 - 26, 2020



Venue Description

In the heart of downtown Vancouver, adjacent to the Orpheum, the appropriately named [ANNEX](#) is a flexible black box theatre. Bordered by fiery red curtains enclosing two floors of multifunctional performance space, the Annex is one of the most versatile performance spaces in Vancouver.

The Residency Program

Vancouver Civic Theatres (VCT) is looking to position the [ANNEX](#) as a home to the city's contemporary theatre scene. With the development of a residency program, VCT can support artistic expression by providing the much needed performance and technical space to the selected residents.

This two year commitment aims to encourage theatre companies by allocating space for incubation, workshopping and rehearsals of new works. The final goal is to deliver thought-provoking performances to the public. The program is intended to serve as an opportunity for both the selected theatre companies, as well as patrons to experience and share in the world of theatre arts, while raising the exposure of the [ANNEX](#) as a centre for contemporary theatre in Vancouver.

Residency Details:

- Provide [ANNEX](#) for a three week duration including 4 technical days and 18 performances over a 21 day per year.
- Rehearsal and incubation space at the Vancouver Playhouse rehearsal hall up to 5 weeks per year based on availability.
- Promotion for the theatre company programming through our various VCT marketing and communication channels.
- Provide administrative assistance with scheduling load in and load out.
- Arrange ticketing through preferred ticket vendor with the option of a subscription series (TBD)



Eligibility and Commitment

- Be a Metro Vancouver-based not-for-profit contemporary theatre company
- Commit to a 2 season residency 2018/2019/ & 2019/2020 season
- Share producer credit with Vancouver Civic Theatres
- Complete any administrative duties pertaining to theatre productions
- Provide a community/education outreach program such as a site specific work or artist talk-back in collaboration with VCT Community Engagement and/or Education program
- Adhere to timelines as required
- Provide artwork and promotional materials including copy, program notes, images

Proposal Requirements

Please submit the following (no more than three pages):

- Brief history of your company
- Short bios for each of your core creative team, no more than one paragraph each
- Outline project ideas
- Outline a project timeline (please indicate preferred dates in order, must include dates from both years. Either 2018/2019 or 2019/2020)
 - September 3 - 23, 2018
 - November 19 - Dec 9, 2018
 - April 1 - 21, 2019
 - May 20 - June 7, 2019
 - July 8 - 28, 2019
 - September 3 - 22, 2019
 - November 18 - December 8, 2019
 - February 24 - March 15, 2020
 - April 13 - May 3, 2020
 - July 6 - 26, 2020
- Why does your idea/process require the support of this residency
- Support materials (see below)

Visual/Support Materials

You must include the following with your application:

- Links to at least 2 video clips of past productions
- 5-10 images from past productions



- Include documentation list with title, date of performance, and venue
- Two support reference letters
- Proposals can be made as a PowerPoint presentation, zipped folder, PDF or hardcopies.

How to apply

Submit by e-mail to vctinfo@vancouver.ca
Subject line “TRP Application- Your Name”
Please zip all documents in one folder

OR

In person at 650 Cambie Street Vancouver BC (Queen Elizabeth Stage Door)
Attn: Community Engagement Department
Drop off between 9am-7pm Monday-Friday

Adjudication

Successful candidates will be selected by a jurying process during the dates indicated in the timeline. The jury shall be comprised of:

- Artists
- VCT staff
- Community members

Assessment will be based on the following:

- Project vision and alignment with VCT goals and mandates including, but not limited to:
 - Community engagement
 - Equal opportunities for artists
 - Sustainability
 - Access to space for artists and collectives
 - Others as applicable
- Artistic merit based on previous work (as indicated in CV, submitted support materials etc.)
- Agreed understanding of requirements and adherence to timelines as described in the above documentation
- Suitability of artist material and content in the proposed venue

Final selections may be based on interviews with short-listed artists.



If you require further information please contact vctinfo@vancouver.ca.

Thank you for your application, only those applicants who are short listed will be contacted.