



Activation of Underutilized Vancouver Civic Theatres Spaces Grant 2019 Application Submissions open as of November 1, 2018

Thank you for your interest in this grant which focuses on the activation of underutilized Vancouver Civic Theatre spaces. This initiative will contribute to Vancouver's liveable city status by providing urban spaces for community engagement focusing on local food, health, wellness and diversity. Our goal is to provide not-for-profit local community driven groups, arts organizations and artists, as well as community based festivals/events celebrating diversity within the city a grant which will close the gap between the city's rental rates and the ability of a group to pay rent. Thus animating and providing rich content to important public spaces.

The project allows the Civic Theatres to grant \$200,000 in 2019 towards the programming of the underutilized spaces within our venue collective. The spaces that are eligible for the grant are:

- ƛxw'lexən Xwtl'a7shn (formerly the QET outdoor plaza)
- ANNEX
- Lobby of all four venues

Eligibility Criteria

- Vancouver based not-for-profit organization
- Organization must have a social, cultural, artistic, health and wellness or food sustainability mandate
- The intake will be on-going throughout the year on a first-come first-serve basis

The VCT Activation of Underutilized Spaces Grant is not a cash award issued by cheque, or directly deposited into your organization's bank account. The grant amount will be considered a credit from which the event costs that are invoiced to you by VCT will be deducted on a declining basis, and cannot be carried forward. Please note the grant amount awarded will cover the majority of your event costs; however there may be additional costs that you could incur. Examples include additional crew overtime, insurance premiums, food and beverage fees, ancillary request of COV staffing and security.

1. CONTACT INFORMATION

a. **Project Name:**

b. **Project Contact:**

c. **Email:**

Phone:

d. **Organization Name:**

e. **Not-for-profit number:**

f. **Mailing Address :**

g. **Website:**

h. **Social Media Handles:**

Would you like to receive information about VCT events and opportunities?

Yes please

No thanks



2. PROJECT DESCRIPTION (200 words max.)

Please outline the program, content and envisioned utilization.



3. LOCATION

Please indicate which Civic Theatre space(s) you are requesting.

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Annex

Orpheum Lobby

QET Lobby

Playhouse Lobby

4. REQUESTED DATES

Please indicate dates, times and usage for the space requested above.

Example:

June 10 - Tech Day - 9am-5pm

June 11 - Performance - 7pm-9am

June 12 - Tech Day / Meeting - 10am -4pm

5. BACKGROUND OF ORGANIZATION

Please provide background information about your organization, including your mandate, mission and/or vision.

6. APPLICANT CHECKLIST

Please ensure you include the following items in your proposal package:

Completed application form

Proof of not-for-profit status (not applicable for registered charities)

If applying for 7+ days of rental space, a treasurer's report is required

**Please submit your proposal to our Community Engagement Specialist,
emily.carvell@vancouver.ca**

You will be notified of the receipt of the application. Please allow up to 4 weeks for a decision. Thank you for your interest in the Vancouver Civic Theatres.