

Virtual Concert Hall Rental Rates- Commercial

The ANNEX, with its intimate surroundings, is ideally suited for smaller events, whether recorded or live, in front of a limited capacity audience.



Virtual/recorded performance one day rental rate - \$1,480

Included in the rental rate are:

- Stage Door (OFA Level 2) from 8:00 am - midnight
- Base level cleaners and engineer
- 1 FOH staff up to 8 hours
- 1 Theatre Technician for up to eight hours Monday-Saturday
- 1 Theatre Technician for up to five hours Sundays and Statuary Holidays
- Technical Equipment as listed in the Technical Specifications list (House Lights, House Sound, chairs, music stands, risers)

Additional Estimated Costs In Addition To the Rental Rate

For a detailed technical staff and equipment rental estimate please contact Paul McManus, Senior Manager of Production at 604-665-3024 or paul.mcmanus@vancouver.ca

Estimated Technical Costs

- IATSE Local 118 additional labour - \$750

Other Costs

- \$2,000,000 commercial general liability insurance with City of Vancouver named as “additional insured” - \$85 per day (or Licensee can provide their own certificate provided it meets City of Vancouver requirements)
- SOCAN and RE:SOUND Tariffs: responsibility of the Licensee
- Backline equipment - any additional technical equipment

Additional notes

- With the exception of Council approved rental rates, all costs quoted are subject to change
- All costs quoted are subject to GST

ANNEX Technical Package

Technical capabilities for the venue include:

Dimensions:

- 50' wide x 70' long x 34' high with bleachers retracted
- Stage area with bleacher seating is 43' wide X 30' 6" deep

Audio:

- Two (2) Meyer UPQ-1P portable loudspeakers with stands
- Two (2) Meyer UM-100P portable stage monitors
- Two (2) Mackie SRM 150 Active speakers
- One (1) Allen and Heath QU-16 digital mixing console
- One (1) Meyer Galileo 408 loudspeaker processor
- One (1) Marantz CDR633 CD recorder
- Q-Lab playback and recording software
- Varied inventory of microphones, stands, and accessories

Video:

- One (1) Draper Premier 220" diagonal (108" x 192" viewing area) 16 x 9 motorized front projection screen
- One (1) AV Stumpfl 13'6" x 24' fast fold front projection screen
- One (1) Christie Digital HD6K high definition projector, 3-chip DLP, 6500 lumens
- One (1) Folsom Image Pro 2 video switcher
- One (1) 25' 5-conductor video snake
- One (1) Sony BRC-Z700 high definition PTZ camera

Lighting:

- ETC ION control console and full inventory of lighting fixtures

Crew Costs:

- Your venue rental includes the services of a one Venue Technician for up to 8 hours of regular time per day. Overtime costs are the responsibility of the Licensee. Additional crew, if required, will be assigned based on the needs and complexity of your event. An estimate of costs will be provided in advance and you are responsible for any additional crew charges.

Onstage Safety Plan:

During the Covid19 pandemic, enhanced safety protocols are in place across all VCT venues. As the licensee, you assume responsibility for the Health and Safety of all non-VCT staff. This includes performers, casual crew, touring crew, local suppliers, and any other non-City staff working on your show.

Specific responsibilities that you must be aware of include:

- An Event safety plan must be provided in advance, which includes provision of PPE and documents Covid19 training for cast and casual crew. The plan should also include a stage plot, showing safe-distance measures for persons onstage
- A list of all cast, crew, suppliers, and other staff who will be on-site is required in advance. This list must contain contact information in the event of a COVID19 outbreak. **All non-COV staff entering, will be required to sign a declaration that they are healthy and fit for duty: See ActSafe “Worker Health Declaration”:** <https://www.actsafe.ca/wp-content/uploads/2020/05/COVID-19-Worker-Health-Declaration-Fillable-20200522.pdf>
- ***There will be a maximum number of persons as set by VCT that will be allowed access in the backstage area at any one time. Number to be determined using the formula of 5 square meters per person. Once this limit is reached, others will have to wait for someone to leave before they will be permitted to enter.***
- Entry to the Back of House will be through the ***check-in station only***
- You are responsible for providing all Personal Protective Equipment (PPE) for non-City staff
- We will require the name of the person you have designated to conduct health checks upon arrival, distribute PPE, and ensure compliance with safety protocols during the event (non-COV participants). If you do not have someone on your staff to perform this function, VCT may provide this service for an additional fee
- We will need an advance list of all backstage requirements - dressing rooms, change areas, rehearsal rooms
- No buffet-style snacks or foods are allowed backstage. Where made available, all food to be individually packaged.

If you are unsure how to create a safety plan, WorkSafe BC has a template form that can be accessed here:

<https://www.worksafebc.com/en/resources/health-safety/interactive-tools/covid-19-safety-plan-app?lang=en&origin=s&returnurl=https%3A%2F%2Fwww.worksafebc.com%2Fen%2Fforms-resources%23sort%3D%2540fcomputeditemdatefield343%2520descending%26f%3Alanguage-facet%3D%5BEnglish%5D%26tags%3DCovid-19%7Ca96b6c96607345c481bb8621425ea03f>

Additional resources to assist you in creating your event safety plan can also be found through ActSafe:

<https://www.actsafe.ca/covid-19-resources-for-the-arts-and-entertainment-industries/>